



### Division Governor of the Year

**Directions:** This checklist can be used by the district when selecting the Division Governor of the Year. The Division Governor of the Year award recognizes one division governor whose dedication, commitment, and efforts significantly contributed towards achieving the district's mission.

Several activities and accomplishments are listed below to act as a measurement guide. Where applicable check off the activities and accomplishments of the candidate and be sure to also enter the number or frequency of the accomplishment where indicated.

Please feel free to modify this form to include any achievements not listed.

#### Candidate Information:

Name of Candidate: \_\_\_\_\_

District \_\_\_\_\_ Division \_\_\_\_\_ Area \_\_\_\_\_ Club Number \_\_\_\_\_ Date \_\_\_\_\_

Club Name \_\_\_\_\_

#### Distinguished Division Achievements

- Distinguished Division
- Select Distinguished Division
- President's Distinguished Division

#### Membership Building and Retention

- Conducted training to promote retention (e.g., quality club meetings, etc.)
- Organized division membership campaign
- Membership increased in division -- % increase \_\_\_\_\_

#### Club Extension

- Newly established club(s) -- Number \_\_\_\_\_
- Club sponsor(s) from division -- Number \_\_\_\_\_
- Club mentor(s) from division -- Number \_\_\_\_\_
- Division participation in demo meeting(s) -- Number of meetings \_\_\_\_\_
- Division participation in charter presentation(s) -- Number attended \_\_\_\_\_
- Community contact team in division

#### Division Club Performance – Distinguished Club Program

- Distinguished clubs in division -- % of clubs \_\_\_\_\_
- Select distinguished clubs in division -- % of clubs \_\_\_\_\_
- President's distinguished clubs in division -- % of clubs \_\_\_\_\_

#### Education and Training

- Club officers trained in July-August -- % trained \_\_\_\_\_
- Club officers trained in December-February -- % trained \_\_\_\_\_
- Additional club education/training sessions

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- Conducted education/training sessions at division events – Number \_\_\_\_\_
- Conducted other training for club/area/division/district officers – Number \_\_\_\_\_
- Inter-club events/exchanges in division – Number \_\_\_\_\_

## Leadership, Commitment and Support

- Attended area governor training
- Attended other district training
- Held regular area council meetings -- Number meetings \_\_\_\_\_
- Area representation at division council meetings
- Attended district executive committee meeting(s) -- Number attended \_\_\_\_\_
- Attended district council meeting(s) -- Number attended \_\_\_\_\_
- Attended other district meeting(s) -- Number attended \_\_\_\_\_
- Area governor(s)/assistant(s) representation at district council meeting -- % \_\_\_\_\_
- Areas competing in division/district speech contests -- % \_\_\_\_\_
- Club representation at (or proxy submitted for) district council meeting -- % \_\_\_\_\_
- Club representation at (or Toastmasters International proxy certificate submitted to district for) Toastmasters International convention -- % \_\_\_\_\_
- Attended the Toastmasters International Convention

## Public Relations

- Division newsletter
- Division or division club had (a) publication(s) in a newspaper/magazine -- Number of publications \_\_\_\_\_
- Division or division club had (a) publication(s) on radio -- Number of publications \_\_\_\_\_
- Division or division club had (a) publication(s) on television -- Number of publications \_\_\_\_\_
- Visited or appeared outside the organization as a representative of Toastmasters International -Number of appearances \_\_\_\_\_
- Division Toastmaster(s) participating in speakers bureau--Number participating \_\_\_\_\_
- Wears Toastmasters name badge
- Wears Toastmasters pin

**Summarize why this candidate has earned the Division Governor of the Year recognition:**

## Submitted by

Name: \_\_\_\_\_

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